East Nashville Magnet School

Student Check-out Procedures

* Students must present a Student ID or another valid picture ID in order to check-out materials.
* Students may check-out 4 items at a time, only one of them may be a DVD or playaway. (This is at the discretion of library staff, depending on the nature of the books and the cost per item.)
* Students are allowed to keep books for up to two weeks; DVDs and playaways are checked-out for one week.
* Items may be renewed one time.
* Students will be charged for lost or damaged materials.
* Books must be returned to the book drop to guard against being lost, stolen, or shelved before they are checked-in.
* Report cards will be held until excessive library fines have been paid in full.

Students are encouraged to use Limitless Libraries through the Nashville Public Library. Through Limitless Libraries students are allowed to check-out up to 25 items from the NPL and have them delivered directly to their school library.